

What do I need to do to get my student into 10th grade?

When do I need to start registering my student for 10th grade?

- It is now time to pick the high school your student will be going to and think about pre-registering. This process begins at the end of January for Neighborhood schools, and as contacted for Charter schools.

Are you in the school boundaries? (see <http://boundary.jordandistrict.org/>)

- Yes: Then you need to pre-register your student for the school they are in.
- No: You will need to fill out a permit form for your student to go to the out of boundary school, as well as pre-register them once they are accepted.

What is pre-registering and why do I need to do it?

- Pre-registering is giving the school all the information they need to get your student in their system. Because your student has been at a charter, the school district doesn't have their information to automatically roll over to the next grade.

What information or items do I need to pre-register?

-The school will need the following Items from you in order to pre-register:

- a. Unofficial copy of transcript (Miss Salli will print this off and get it to your student after the end of 2nd term. (If you need a copy of just first term, or another copy sent home after 2nd term, e-mail me and I can send another copy home with your student).
- b. Schools will tell you they need a copy of test scores (SAGE) but we will send all test scores at the end of the year with their cumulative file.
- c. Immunization records
- d. Birth certificate (they will make a copy)
- e. Proof of residency (Utility bill, driver's license, mortgage payment, etc., (or) copy of permit or permit application if not in boundary of the school you are pre-registering for).
- f. Copy of IEP (Individual Education Plan) if applicable – this is for students who receive special education services.

What do I need to do or take in order to fill out a permit to go to a school outside my boundary?

- Unofficial copy of transcript
- Contact information for Miss Salli so school can call and find out discipline and attendance records.

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- You will also need to fill out a Release and Conduct Statement (required for Jordan School District Schools). This gives the district permission to look up students legal issues with the police if needed. It also gives them permission to request your student's educational folder that follows a student from Kindergarten thru graduation.

(If your student does have discipline issues that does not mean that they will automatically be denied. Each student is looked at on a case by case basis, and the school will contact Miss Salli if they have any questions about your student and their absences or behaviors.)

If my child is going to another Charter School, do I still need to do the same thing?

Each charter has their own way of gathering information. If you apply and are accepted, you will be contacted for more information (but it will be similar to what is listed above).

Please contact Miss Salli if you have any questions or issues with schools. SRobinson@hawthornacademy.org